

Alexander Luis Newby

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Head ESL Teacher

• **B.B.A. Degree**

• **CELTA**

• **Fluent English**

A highly organized and reliable teacher. Skilled at prioritizing and multitasking. Excellent communication and interpersonal skills. Over 6 years experience working in a cross-cultural environment.

EXPERIENCE

Native English Section Manager, ESL School, Kasugai, Japan Feb 08 - Present

- Team taught classes with a Japanese teacher, with ages ranging from kindergarten to adult.
- Revised yearly K to grade 6 curriculum, which increased student enrollment and retention.
- Standardized lessons with lesson plan templates and branded activity sheets.
- Authored DVD media, textbooks, and storybook readers.
- Recruited, trained, and provided support for Native English teachers.

ESL Instructor, Nova Group, Multimedia Center, Osaka, Japan Sep 06 - Nov 07

- Instructed 40 minute lessons by video conference in a call-center environment.

ESL Instructor, Eurocentres, Vancouver, Canada Jun 06 - Aug 06

- Instructed general English, business English & TOEIC, and fluency classes.

Research Assistant, Simon Fraser University, Burnaby, Canada Sep 03 - Apr 04

- Created a database for internal planning and published webpages.

EDUCATION

IATA Training and Development Institute, Montreal, Canada Jul 08 - Apr 12

- IATA Air Cargo Diploma

Canadian International Freight Forwarders Association, Toronto, Canada Sep 10 - Apr 11

- Certificate in International Freight Forwarding (Passed with honours)

Simon Fraser University, Burnaby, Canada May 02 - Dec 05

- 4-year Bachelor of Business Administration joint-major with Latin American Studies (3.36 GPA)
- Exchange program at the Tec de Monterrey, Mazatlan and Mexico City for 2 semesters.

Sir Sandford Fleming College, Peterborough, Canada May 00 - May 02

- 3-year International Trade Diploma (Dean's List - 5 semesters)
- Exchange program at the Universidad del Valle de Mexico, Queretaro for 1 semester.

LANGUAGES

- Native English, Cambridge ESOL, Certificate in English Language Teaching to Adults
- Business Spanish, Simon Fraser University, Certificate in Spanish Language Proficiency
- Conversational Japanese, Japanese Language Proficiency Test, JLPT N4

COMPUTER SKILLS

- Type 60 wpm using Windows and Macintosh computers.
- Proficient with Microsoft Office, database software, and graphics editing programs.
- Competent programmer with Python, HTML, CSS, and JavaScript.